

**PLEASE READ COVER SHEET ENTIRELY**

## **Application for Organization/Agency Hart EMC Foundation, Inc.**



### **What is Operation Round Up?**

Operation Round Up is a nationally-recognized program funded by Hart EMC members. Participating members voluntarily have their monthly electric bill rounded up to the next dollar amount; contributing an average of \$6 annually. For more information visit [www.hartemc.com/](http://www.hartemc.com/) or email [bill.leard@hartemc.com](mailto:bill.leard@hartemc.com).

### **Who is eligible for funding?**

To be eligible you must conduct business in at least one of the 6 counties that Hart EMC serves: Banks, Elbert, Franklin, Hart, Madison, Stephens.

### **How can an organization/agency apply for funding?**

Applications may be obtained by mail, website, or at one of our local offices and are accepted by mail or by dropping off at one of our local offices. Grants for organizations are generally limited to a maximum of up to \$10,000 in a 12 month period.

### **What is the selection process?**

Funds are administered by volunteer members of the Hart EMC Foundation Board. The decisions made by the board are based on the funds available and the community impact of requests being considered. All applicants will be notified within 30 days of the board's decision.

This is a list of items which **do not qualify** for funding:

- Churches & religious organizations (except for church affiliated programs when there is a direct community impact involved)
- Schools & preschools
- Lobbying, political organizations, or campaigns
- For-profit organizations

### **Submit Applications to:**

Hart EMC Foundation, Inc.  
Attn: Bill Leard  
P. O. Box 250  
Hartwell, Georgia 30643

Phone: 706-376-4714 or 800-241-4109

## **Application Checklist**

Please check the following boxes if you have included the items with your application.

- IRS 501(c)(3) letter
- List of Board of Directors
- Income/Expense Statement
- Projected budget for organization/agency
- Statistics by county of individuals served and/or community impact

- Program description
- Program goals and objectives
- Specific, itemized breakdown of how the requested funds will be used
- Description of how your organization measures effectiveness of this program
- Mission statement(and any other information)
- € Three letters of support from listed references

**Please note: Incomplete applications will automatically be denied**



**Business References**

Please list three business references that are familiar with your organization  
**Please provide letters of support from the following three references.**

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_

**Grant Info**

Have you ever received a grant from the Hart EMC Foundation? Yes \_\_\_ No \_\_\_

If yes, date of Grant: \_\_\_\_\_ Amount of Grant: \_\_\_\_\_  
 (Attach copy of grantee report previously submitted.)

**Limitations**

Because of budget limitations and foundation bylaws, Hart EMC Foundation, Inc. will not consider the following:

- Payment of electric or gas bills
- Lobbying, political organizations or campaigns
- Fund-raising dinners, raffles and other events
- General fund-raising
- Advertising
- General operating expenses

The information contained in this application is for the purpose of obtaining funding from the Hart EMC Foundation, Inc., on behalf of the undersigned represents and warrants that the information provided is true and complete and that the Hart EMC Foundation, Inc., may consider this statement as continuing to be true and correct until a written notice of a change is provided. The Hart EMC Foundation, Inc. is authorized to make all inquiries it deems necessary to verify accuracy of the statements made herein. The Hart EMC Foundation Board of Directors makes donations from funds collected through the Hart EMC Foundation Operation Round Up Program. These funds are voluntary contributions from participating Hart EMC members.

Date: \_\_\_\_\_ Name of Organization: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Signature of Representative: \_\_\_\_\_